

16th October 2023

Dear Parent/Guardian,

Broadford Primary School is looking forward to another great year of teaching and learning and would like to advise you of Broadford Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- Offer a wide range of subjects and special curriculum experiences for our students across all year levels.
- Upgrade and purchase of additional IT devices for student use to enhanced digital learning opportunities.
- Assist in purchasing of art materials, literacy resources and Social and Emotional learning resources

Please find below Broadford Primary School's voluntary financial contributions schedule for 2024, which includes and overview of what your contributions will be allocated to and applicable payment methods/

For further information on the Department's Parent Payments Policy please see a one-page overview attached. Information on Parent Payments can also be found on the Department of Education and Training Website.

Yours sincerely



Jennene Cooney

Principal



Trent Saunders

School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>[Use the listed items as examples only and either delete or replace with items relevant to your individual school context and identified needs]</i></p> <ul style="list-style-type: none"> • General Classroom materials and Equipment (eg shared classroom stationery, paper, posters/charts, craft items, classroom libraries, readers) (\$30.00) • Art – paint, crayons, canvas, glitter, coloured paper (\$20.00) • Mathematics – numeracy resources (\$20.00) • English – book boxes (\$5.00) • Sports – equipment (\$10.00) • Printing and photocopying of Worksheets and learning materials (\$15.00) 	\$100.00
<p>Online subscriptions</p> <ul style="list-style-type: none"> • Sunshine on Line \$3.00 • Mappen Subscription \$17.00 	\$20.00
Total Curriculum Contributions	\$120.00

Other Contributions - for non-curriculum items and activities	Amount
First aid equipment	\$10.00
School grounds maintenance and improvements	\$20.00
Total Other Contributions	\$30.00

Educational items for students to own

Attached is a list of items that the school recommends you purchase from WINC as a backpack for your child to individually own and use. Items can also be purchased from your own preferred supplier. All items must be labelled and returned to school on the first day of Term 1, 2024.

Extra-Curricular Items and Activities – provided on a user-pays basis

Broadford Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

Extra-Curricular Items and Activities	Amount
The cost of extra Curricular items and activities will be advised throughout the year	
Total Extra-Curricular Items and Activities	\$xx

Financial Support

Broadford Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:
- *Jennene Cooney*
- Ph: 03 5784-1221 | Email: Broadford.ps@education.vic.gov.au
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Category	Totals
Curriculum Contributions	\$120.00
Other Contributions <i>(Non-tax deductible)</i>	\$30.00
Extra-Curricular Items and Activities	\$TBA
Total	\$150.00

Payment methods: Cash, Bpay, Eftpos and Compass Pay

Refunds:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Departments' Parent Payment Policy and Guidance, Financial Help for Families' Policy, and any other relevant information =.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.