# BROADFORD PRIMARY SCHOOL - BTS PARENT PORTAL

## REQUIREMENTS FOR GRADE 3, 2023

Please order at parent.cos.net.au

Dear Parents/Carers,

Please find below the required stationery list for your child/children for Grade 3 2023.

This year your stationery packs for 2023 can be purchased through Complete Office Supplies. Cos is a 100% Australian Family Owned and Operated School Supplier. We have selected the list of items your child needs to start the year and worked with COS so you can choose to order everything you need in on convenient pack and it will be delivered directly to your home address before school starts.

The items listed on the following page have been selected as being required for Foundation in 2023. You will need to place your order by **12th December 2022** to receive free delivery to your home address. Orders placed after this date must be placed by **9th January 2023** to ensure delivery prior to the start of Term 1, 2023 and will incur a delivery fee (Please see important information regarding your order section below).

2023 Requirements for Online Ordering

Listed below are the easy steps for placing your online order available from Nov 1, 2022

Ready to order?

For a fast, simple, and secure way to place your order visit parent.cos.net.au and follow these steps:

1. Click on School Packs or Sign in button in the menu taskbar
2. Enter the Username: broadfordprimary@cos.net.au Password: PARENTS-23
3. Select the Year level required for 2023
4. Review product selection based on your requirements
   *(Please note, items may have been marked as either mandatory or optional by your school)*
5. Add your Pack to the shopping cart
6. Enter your Child's Details & Delivery Details
7. Enter in your credit card, PayPal or Pay4 details and then submit your order

You will receive an email order confirmation and can also request order tracking sent to your mobile.

IMPORTANT INFORMATION REGARDING YOUR ORDER

The transport industry and Australia post advise delays are possible over December and January. Sending your order early as you can, and by the dates advised below, means your School Packs will have the best chance of arriving in time for the start of school. We'll still deliver items after these dates as quickly as possible, but it will be difficult to get them to you in time for the start of school.

Delivery Service: All orders will be sent out with Australia Post. A specific time of delivery cannot be requested. If nobody is available to receive the delivery, the goods will be taken to the nearest post office for collection and a card will be left in your mailbox.

Delivery Guarantee: Orders placed before 12th December, will be delivered to your home by 24th December. Orders placed before 9th January will be delivered to your home prior to Term 1, 2023 commencing. Orders placed after this date cannot be guaranteed to arrive on time.

Delivery Charges: For orders over $55 (incl. GST) and ordered prior to 12th December delivery is FREE! For all packs valued under $55 (incl. GST) a delivery fee of $13.95 (incl. GST) will be applied for single packs and $16.95 for multiple packs. For all orders placed after 12th December, a standard delivery fee of $13.95 (incl. GST) will be applied for single packs and $16.95 for multiple packs

Please note some bulky Items may have been selected to be delivered directly to your school.

**Pack Price including GST $107.19**

| Subject | COS Description | Qty | Price inc GST |
|---|---|---|---|
| | COS Scrapbook 330x240mm Blank 100gsm 64P | 3 | $3.96 |
| | Exercise Book A4 14mm DT 70gsm 64Pg Rabbit | 3 | $2.81 |
| | Graph Book A4 5mm Grid 70gsm 96Pg Fox | 4 | $4.84 |
| | C/mate Project Blank/18mm DT 70gsm 64P 130 | 1 | $1.60 |
| | Writer Project A4 Pln/14mm DT 70gsm 48P Balloons | 1 | $1.16 |
| | Kluwell My Home Reading Green Middle 9780648237334 | 1 | $4.95 |
| | COS Whiteboard Bullet Marker Fine Black | 2 | $2.20 |
| | Playing Cards Plastic Coated Assorted | 1 | $5.50 |
| | COS 8 Digit Pocket Calculator Silver | 1 | $8.25 |
| | Display Book A4 20P Fixed Insert Cover Black | 2 | $5.06 |
| | COS Stubby Highlighter Assorted | 1 | $3.14 |
| | COS Wooden Ruler 300mm | 1 | $0.61 |
| | Inkjoy 100/50 Ballpoint Pen 1.0mm Medium Red | 2 | $0.99 |
| | Staedtler Natural Hex HB Pencil | 16 | $5.28 |
| | COS Eraser Large | 1 | $0.39 |
| | COS Wedge Sharpener Plastic Double | 2 | $0.77 |
| | COS 158mm Right Handed Safety Scissors Orange | 1 | $1.38 |
| | Facial Tissue 2 Ply 200sheet | 1 | $2.17 |
| | EDU Headphone with Volume Control Black | 1 | $9.35 |
| | Faber-Castell Connector Pens Assorted | 1 | $4.95 |
| | Stick'n Memo Cube 76 x 76mm Assorted Neon | 2 | $10.12 |
| | COS Glue Stick 22g Clear | 4 | $7.04 |
| | Crayola Round Colour Pencils Assorted | 1 | $4.95 |
| | Display Book A3 20P Insert Fixed Black | 1 | $7.04 |
| | COS Mesh Pouch 330 x 175mm Clear | 1 | $2.64 |
| | COS Mini Scrapbook 165x245mm 100gsm 64Pg | 1 | $1.09 |
| | A4 Student Whiteboard with Marker | 1 | $4.95 |
| | COS BTS Student Pack Drawstring Bag Purple | 1 | $0.00 |

Please contact COS with any queries regarding the Parent Portal