BROADFORD PRIMARY SCHOOL No 1125

17/23 Powlett Street
P O Box 109
Broadford Vic 3658
Ph 57841221 Fax 57843071
Email: broadford.ps@edumail.vic.gov.au
Website: www.broadps.vic.edu.au

Essential Education Items – Grade 5 2019

Dear Parents & Guardians,
In consultation with school council we have been reviewing the Broadford Primary School parent payment policy and as a result some changes have been made to the process for the payment of Essential Education items and school fees. A copy of the policy can be found on the school website.
Families are required to pre-pay for their child's Essential Student Education items in order to have these delivered for the start of the 2019 school year.

What Can Schools Ask Families To Pay For?
The issue of what is covered financially in the cost of a state education and what is not can sometimes cause confusion to families. The information below and the attached chart should help to clarify any confusion.

The Education and Training Reform Act (2006) provides for free instruction in the standard curriculum program to all students in government schools. Free instruction includes the teaching staff, administration and the provision of facilities in connection with the instruction of the standard curriculum program, including reasonable adjustments for students with disabilities.

The question some parents then ask is why all government schools charge fees. Critical to the government's legislation is the term 'standard curriculum.' Additional support and resources beyond the standard curriculum are funded directly by the school. Broadford Primary School is committed to improving student learning outcomes and engagement. We therefore seek your support via the paying of school fees and voluntary contributions if we are to achieve the high standards we believe your children deserve.

Essential Student Education items such as student stationery, library books, art materials and subscriptions are not included in the provision of 'free instruction' and schools do not receive funds to purchase these. These must be purchased by families. Our Essential Education items consists of two components – individual stationery packs and bulk supplies (eg. art supplies and subscriptions). We have carefully selected items for quality, cost and appropriateness for each year level. To ensure your child has the required Essential Student Education items, **payment is required Thursday 24 January 2019**. The school will only be purchasing the number of stationery packs that have been ordered and paid for prior to the due date.

Please find over the page the order form, which outlines the process and what is contained in your child's book pack. **Please complete the attached coloured order form and return to the office by Friday 30 November**. If you have any queries, please contact the school office.

If you choose to purchase your own stationery supplies we would request you pay the Essential Student Education Items that the school purchases in bulk by Thursday 24 January 2019. If you are experience significant financial hardship, please contact the school for an appointment with me to discuss payment options no later than the Friday 30 November 2018. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential..

Please Note: Additional school charges may arise during the year. **For example: It is expected that there will be at least one excursion organised during the year at an estimated cost of $25 each (optional education items). Grade 3-6 students must supply their own colour pencils, textas, pencil case and ruler.**

Essential education items

Item	Specifications	Cost
Stationery Pack comprising these items is supplied to your child on the first day if payment has been made or other arrangements made. If you choose to supply these items you will still be required to pay the Essential Education Item school fee of $105.00 by the due date unless other arrangements have been made.	5 x Spirax Exercise Book A4 96 page 8mm ruled 5 x Spirax Project book A4 96 pg 8mm ruled 2 x Spirax Scrap Book 64pg 100gsm 335 x 245mm 4 x Pen economy blue medium 2 x Pen economy red medium 2 x Glue Stick Elmers All Purpose 25g 5 x Staedtler Natural Graphite Pencil 2B 2 x Whiteboard marker bullet tip black 1 x Eraser Plastic Large with Sleeve 1 x Tissues Facial 2 Ply 100 Sheet Each Box 1 x Diary Kluwell 1 x School Scissors 216mm left or right 1 x Single Hole Metal Sharpener **6 x Spirax Graph Book A4 48p 10mm grid** 1 x A3 Learning portfolio plastic black 1x Wallet Document Manilla Foolscap 1 x pack of playing cards **1 x Clipboards A4 Transparent** 1 x Officemax A4 Non-refillable display books 40 pocket **1 x USB 16 GB** 1 x A4 exam ruled both sides loose leaf hole punched 1 x calculator budget	$70.00
Essential Education Items Fee Subject areas Maths, English, Science, Art, Library	Subscriptions online resources Art supplies ICT program support Library purchases and maintenance of resources First Aid supplies	$105.00
	Total	$175.00

Voluntary financial contributions

Item	**Amount** (please nominate how much you would like to donate)
Grounds beautification per family charge. $20.00 minimum is preferred. We are continually improving and planting the school gardens, this contribution assists the garden committee to maintain the gardens.	$

Parent Payment Arrangements

You MUST return the attached slip to ensure your Essential Education pack is ordered for your child. Payment can be made by cash, cheque payable to Broadford Primary School and Eftpos at the school office. If you would like to pay by B'Pay please contact the office for your billing reference. Further payment details can be found on your statement at the commencement of the school year. If completing the credit card authorisation this will be charged to your credit card on Thursday 24 January 2019.