



Broadford Primary School

Bus Policy

Rationale:

- Student behaviour on and around buses and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

Aims:

- To ensure that students travelling to and from our school by buses do so safely, and in a manner consistent with DEECD policies and regulations.
- To ensure bussing issues are dealt with effectively and efficiently.

Implementation:

- Students attending government schools are eligible to receive free bus travel to their nearest school, so long as they reside more than 4.8 kilometres from that school.
- Students attending government schools are also eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 4.8 kilometres from the school, or they live more than 4.8 kilometres from the nearest bus stop.
- A student may access travel to a school other than the nearest school upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
- The school bus service is co-ordinated by the Broadford Secondary College on our behalf.
- Our school will designate a staff member/s as the bus coordinator/s. They will undertake all responsibilities associated with bus travel by students, including liaison with the school bus service coordinator.
- Our school bus coordinator/s will ensure all students travelling regularly by bus undertake revision of bus safety rules and procedures at the commencement of terms 1 and 3 each year. Refer Student Code of Conduct – Safe Bus Travel- Bus Rules.
- Consequences for misbehaviour will be consistent with the Student Code of Conduct, and may lead to suspension from using the bus service.
- The bus coordinator/s will supervise the departure of buses from the school at the conclusion of each school day.
- The bus coordinator/s to supervise the marking of bus roles.
- Buses will not depart until given permission to do so by the bus coordinator/s.
- Close liaison between all school coordinator/s and the bus companies must be maintained.
- For all bus bookings beyond our cluster, the buses must be seat belt fitted.
- Each bus will have a bus captain / monitor.
- Refer to <http://www.education.vic.gov.au/about/programs/health/pages/coderedfaq.aspx> for FAQ on Code Red Days

Evaluation:

This policy will be reviewed as part of the school's three-year review cycle, or whenever a significant change in bus operations occurs, or after every significant bus related incident.

This policy was last ratified by School Council in....

May 2013